

DRIVING THE FUTURE OF COMMUNICATIONS

 **OilComm**TM
Conference & Exposition



FleetComm

December 6-7, 2017 | Houston Marriott Westchase | Houston, TX

SOLICITATIONS WARNING-UNAUTHORIZED SERVICES

Unfortunately, exhibitors are periodically contacted by non-official contractors to offer them “better deals” on items and services at the OilComm Conference & Exhibition. Please know that OilComm only contracts with and endorses the Official Service Contractors listed in the Exhibitor Services Manual.

OilComm OFFICIAL VENDORS

- Hotel Reservations: Houston Marriott Westchase*
- Booth Furnishings/Carpet: Freeman
- Install/Dismantle: Freeman
- Internet: Houston Marriott Westchase *
- Lead Retrieval: CRI
- AV: PSAV
- Shipping: Freeman
- Electric: Houston Marriott Westchase *
- Booth Catering: Houston Marriott Westchase *
- Rigging: Freeman*

*Exclusive, no other company will be permitted to perform these services.

EXHIBITOR APPOINTED CONTRACTOR (EAC)

If you choose to use a non-official contractor they must register in advance with OilComm as an Exhibitor-Appointed Contractor (see the EAC Form and Guidelines). All show rules and regulations must be followed and proof of insurance is required prior to being allowed on show floor.

HOUSING/HOTELS/TRAVEL AGENCIES

OilComm worked directly with the Houston Marriott Westchase to offer a block of rooms for our attendees and exhibitors at OilComm. Reservations should be made directly with the [hotel online](#) or by calling the Houston Marriott directly at (713)-978-7400 and referencing the OilComm/FleetComm Conference & Exhibition. Please be vigilant if approached by any company that implies or claims to be an official housing provider of OilComm. We have been made aware of housing companies or travel agencies that may be aggressively pursuing you, or your company, to book your guest rooms through their company at supposedly significant discounts.

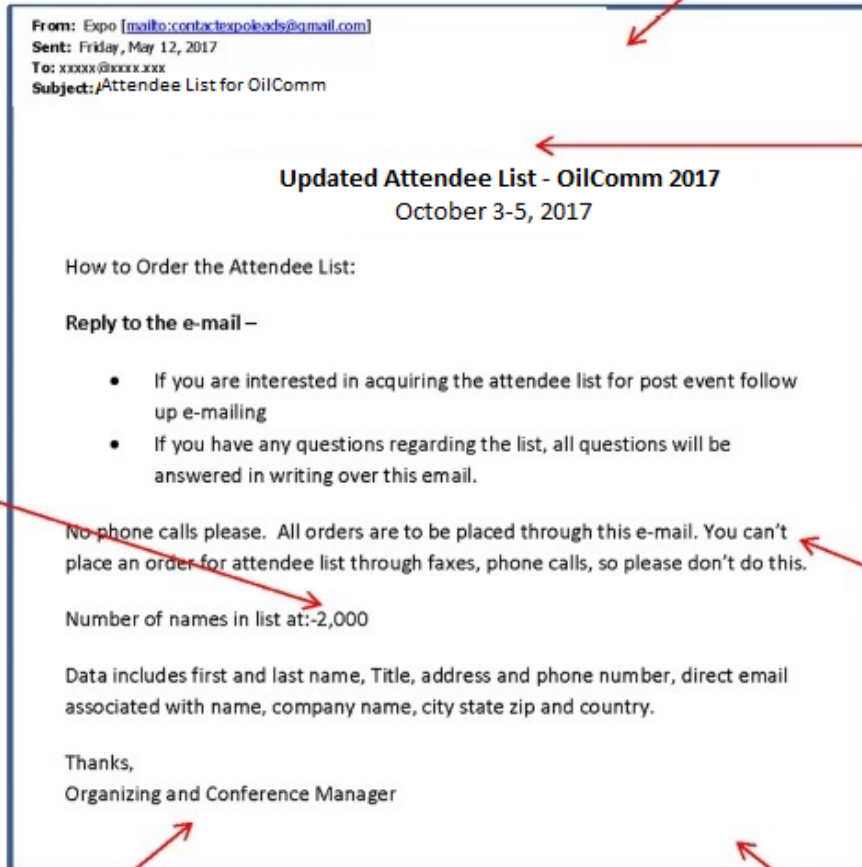
ATTENDEE LISTS

OilComm does not make the attendee list available to any third parties due to privacy concerns of our attendees, and access to the attendee list is only available directly through OilComm. Any company or vendor reaching out to you to purchase or rent the attendee list is not a legitimate company and you will not be getting the official attendee list of the conference. See sample e-mail with pointers on how to recognize a scam e-mail with you receive one. If you wish to rent the OilComm attendee list, please contact Anastasia Bisson directly at abisson@accessintel.com or 530-363-3506.

EXHIBITOR SCAM WARNINGS

Beware of marketing offers from Construct Data (The Fair Guide) and similar companies – the offers look official and the invoices appear legitimate, but they are not. Construct Data Verlag AG of Austria, Commercial Online Manuals S de RL de CV of Mexico and similar companies target U.S. tradeshow exhibitors. They offer advertising space on The Fair Guide and/or Expo Guide websites, using a form which resembles an organizer’s free catalog listing service, inviting exhibitors to sign and return the form for an entry in an on-line directory. The companies typically make it appear they received your information from OilComm and that there is a connection between their “Guide” and OilComm. However, exhibitors who sign and return the form are then bound to a non-terminable agreement at significant cost for a period of at least three years and automatically renewing thereafter at the same cost, unless canceled by registered letter within the appropriate period.

E-mail Address: All show communications will come from @email.oilcomm.com or @accessintel.com



No Show Logo: Many OilComm messages (but not all) will include the OilComm show logo

Typos, Bad Grammar and/or Punctuation

No Contact Information: All show e-mails will include multiple ways to contact us, not just over e-mail.

No Contact Name: Many OilComm messages (but not all) will include contact information in the signature

No Footer: All show e-mails will include footer with company contact information and an option to unsubscribe.